

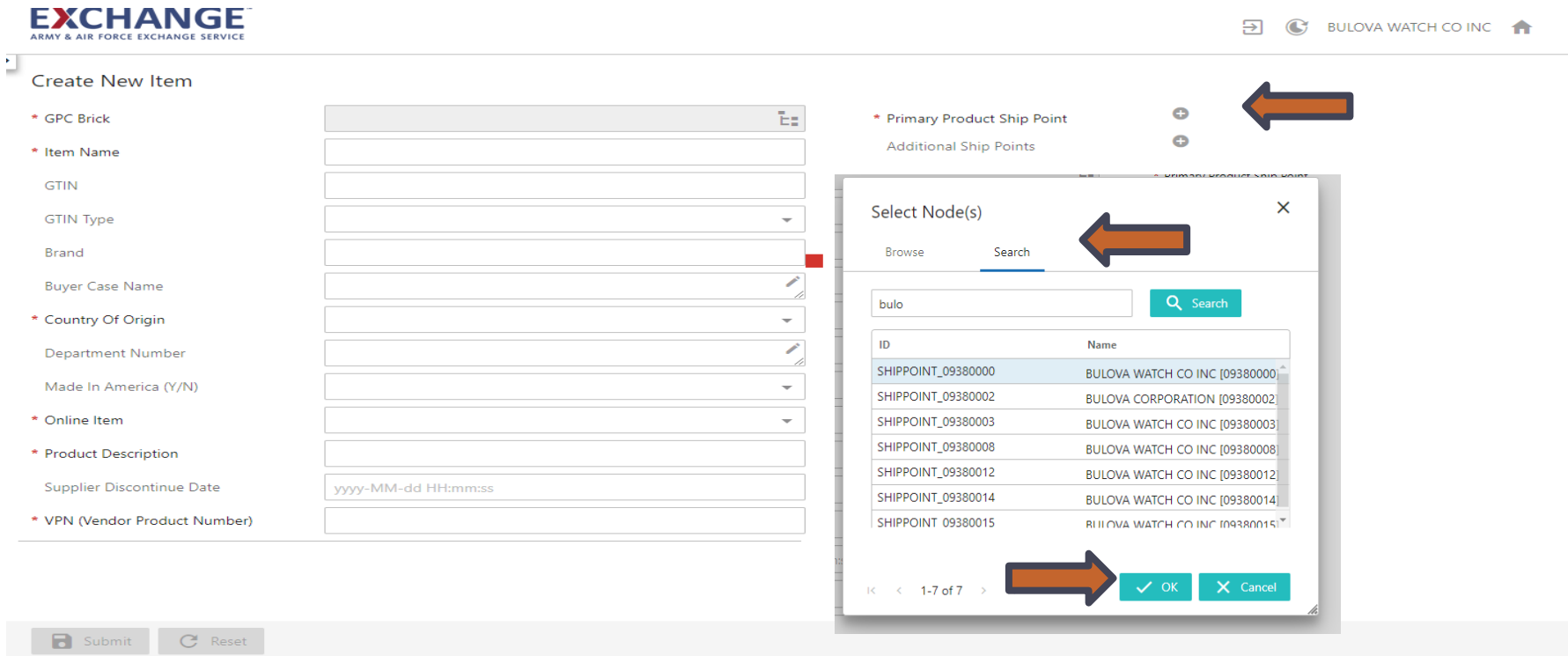


**Product Information Manager**  
**PIM**

**Supplier Guide for PIM**  
**How to Add Vendor Codes**

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- **Primary Product Ship Point**
- **Under** Primary Product Ship point (Vendor Code), click on + indicator
- You can search two ways to attached your ship point (Vendor Code)
- Click on Search tab, type supplier name, click search then highlight to click Okay
- Click on Browse tab Click on supplier root, search by alpha drill down to Ship Point, highlight your vendor number, Click okay



**EXCHANGE**  
ARMY & AIR FORCE EXCHANGE SERVICE

BULOVA WATCH CO INC

### Create New Item

- \* GPC Brick
- \* Item Name
- GTIN
- GTIN Type
- Brand
- Buyer Case Name
- \* Country Of Origin
- Department Number
- Made In America (Y/N)
- \* Online Item
- \* Product Description
- Supplier Discontinue Date: yyyy-MM-dd HH:mm:ss
- \* VPN (Vendor Product Number)

Primary Product Ship Point

Additional Ship Points

#### Select Node(s)

Browse Search

bulo Search

ID	Name
SHIPPOINT_09380000	BULOVA WATCH CO INC [09380000]
SHIPPOINT_09380002	BULOVA CORPORATION [09380002]
SHIPPOINT_09380003	BULOVA WATCH CO INC [09380003]
SHIPPOINT_09380008	BULOVA WATCH CO INC [09380008]
SHIPPOINT_09380012	BULOVA WATCH CO INC [09380012]
SHIPPOINT_09380014	BULOVA WATCH CO INC [09380014]
SHIPPOINT_09380015	BULOVA WATCH CO INC [09380015]

1-7 of 7

OK Cancel

Submit Reset

## › Adding Additional Ship Point

- › Click on Additional Ship Point click on + indicator
- › Follow the same steps to add additional ship points (Vendor Codes)
- › You cannot add Two Different Company Vendor Codes they must be the same supplier
- › If a new vendor code needs to be added the Buy Side will have to be created again



### Create New Item

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+

✎

⌵

✎

⌵

⌵

⌵
🕒

\* Primary Product Ship Point



Additional Ship Points

ID	Title	⊞
SHIPPOINT_09380000	BULOVA WATCH CO INC [09380000]	⊞
+		
SHIPPOINT_09380003	BULOVA WATCH CO INC [09380003]	⊞

📄 Submit

🔄 Reset

- **Two Different Companies add**
- You cannot add Two Different Company Vendor Codes they must be the same supplier
- If two Companies are added you will receive this error
- If you are assigned to several vendors make sure in the upper right side you have selected the correct vendor before creating your it.



## DSD Details

Primary Product Hierarchy > Product Root > DSD Items > Gretta DSD Test

### Characteristics

* DSD Name	Gretta DSD Test
GTIN (UPC)	
GTIN (UPC) Type	
* Buyer	Marqueis Scott (MD)
* Group	429
* Department	1029
* Class	8
Comments	
Reject/Delete Reason	
Assortment GTIN Type	
* Facility Name	Max Shoppette
* Facility Number	1031618
* Product Description	Monster

### References

* Primary Product Ship Points	<table border="1"> <thead> <tr> <th>ID</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td>SHIPPOINT_45222000</td> <td>PEPSI COLA BOTTLE CO [45222000]</td> </tr> </tbody> </table>	ID	Title	SHIPPOINT_45222000	PEPSI COLA BOTTLE CO [45222000]
ID	Title				
SHIPPOINT_45222000	PEPSI COLA BOTTLE CO [45222000]				
Additional Ship Points	<table border="1"> <thead> <tr> <th>ID</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td>SHIPPOINT_26746502</td> <td>MONSTER ENERGY CO [26746502]</td> </tr> </tbody> </table>	ID	Title	SHIPPOINT_26746502	MONSTER ENERGY CO [26746502]
ID	Title				
SHIPPOINT_26746502	MONSTER ENERGY CO [26746502]				
* Link Item to Supplier	<table border="1"> <thead> <tr> <th>ID</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td>452220_Products</td> <td>PEPSI COLA BOTTLE CO Products</td> </tr> </tbody> </table>	ID	Title	452220_Products	PEPSI COLA BOTTLE CO Products
ID	Title				
452220_Products	PEPSI COLA BOTTLE CO Products				

**Gretta DSD Test** ✕

Submit error: MONSTER ENERGY CO [26746502] [SHIPPOINT\_26746502] must be a descendant of this item's supplier: PEPSI COLA BOTTLE CO [SUPPLIER\_452220]



**PIM email address**  
**[pimadmin@aafes.com](mailto:pimadmin@aafes.com)**

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**Thank You!**

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